

Retail & Hospitality Specialist

Location: Montpelier, VT

Full time or Part time

This new position offers a hands-on, creative and dynamic opportunity to support our retail and hospitality programs on Gin Lane through direct customer management and engagement on site, and support of our events and tour programs.

As we grow our retail and hospitality operation and build the Barr Hill catalog for retail customers, we need support from an individual who can swing smoothly between managing customers interested in a bar experience and customers interested in a retail experience, as well as the array of tour and event needs that happen regularly to build and support a dynamic distillery tourism experience.

Founded by a beekeeper, Caledonia Spirits was built on a vision to connect cocktail culture to agriculture. We are passionate about the spirits we produce, including Barr Hill Gin, America's Most Awarded Gin as well as passionate about our bar and cocktail program which is a recent semi-finalist for a James Beard for Outstanding Bar Program. Our work is fueled by the values of environmental stewardship, social responsibility, and continuous learning.

At Caledonia Spirits we believe diversity makes us better. For us, it is not just about being an Equal Opportunity Employer, which we are proud to be. It is about inviting different experiences, backgrounds, and perspectives to our work; and making conscious efforts to reach out to candidates who can bring different ideas and perspectives to what we do and create together.

So we invite passionate people, committed to excellence, to join our team. We welcome applicants of all races, religions, colors, national origins or places of birth, ages, sexes, sexual orientations, genders, gender identities, and abilities. We welcome those who have served our country. We invite you to make our team richer and better.

Duties and Responsibilities

The following duties and responsibilities reflect the essential functions of the position, but do not restrict the assignment of additional tasks. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Support retail operations on evenings and weekends through tasting customers, ringing customers up, and keeping retail restocked and organized
- Support bar operations on evenings and weekends through warm and immediate customer greetings, hosting and front desk management
- Play a key role in managing reservations on the Tock platform (or any other platform we shift to)
- Play a key role in managing Square interactions in retail to ensure that pricing and inventory is accurate and up to date
- Play a key role in supporting event and tour functions through coordinating with hospitality leadership
- Trained to support all basic functions of hospitality support as needed

Education and Experience

Preferred: High school graduate, 2 or 4 year degree

Required: Experience working in a team-managed environment; skilled and professional communicator; enjoys talking with customers. Must have worked with an active, growing team in a collaborative and detail oriented position for a minimum of two years.

Required Knowledge and Competencies

- Excellent communication and organizational skills
- Strong interpersonal skills and ability to work both independently and as a team member
- Ability to take in information and prioritize needs quickly
- Comfortable with Google Suite apps and Video based meetings
- Creative problem solving and can-do perspective
- Ability to learn and become skilled at new and evolving platforms
- Interest in meeting new people, working towards team goals and contributing to our company mission

Physical and Other Requirements

- Lifting cases of spirits, syrups and honey.
- Clearing tables, loading commercial dishwashers, supporting kitchen and bar operations safely
- Standing for 4-8 hours

If you are interested in applying for our Retail & Hospitality Specialist role, please email a cover letter and resume to: jobs@caledoniaspirits.com. For more company information, please visit our website at www.caledoniaspirits.com.